

EDUCATIONAL EXAMINERS BOARD[282]

Adopted and Filed

Pursuant to the authority of Iowa Code section 272.2(1)“a,” the Board of Educational Examiners hereby amends Chapter 18, “Issuance of Administrator Licenses and Endorsements,” Iowa Administrative Code.

These amendments clarify language regarding temporary permits for administrators, adjust the experience requirement for an initial administrator license to mirror the experience requirement for superintendent licensure, correct conflicting language regarding the administrative experience required for superintendents, and strike language setting forth different endorsements and requirements for out-of-state candidates.

Notice of Intended Action was published in the Iowa Administrative Bulletin as **ARC 2454C** on March 16, 2016. A public hearing was held on April 6, 2016, and written comments were accepted until April 8, 2016. No one attended the hearing. The Board received one written comment that opposed the adjustment in the experience requirement for the initial administrator license.

As a result, the language regarding the years of teaching and administrative experience required for principals has been adjusted to reflect the Board’s desire to directly mirror the experience requirement for superintendents and to address concerns received through public comment regarding the need for additional experience before a person may become a principal.

There is an agencywide waiver provision available in 282—Chapter 6.

The Board of Educational Examiners adopted this amendment on June 17, 2016.

After analysis and review of this rule making, there is no anticipated impact on jobs.

These amendments are intended to implement Iowa Code section 272.2(1)“a.”

These amendments will become effective August 24, 2016.

The following amendments are adopted.

ITEM 1. Amend rule 282—18.1(272) as follows:

282—18.1(272) All applicants desiring an Iowa administrator license.

18.1(1) Administrator licenses. Administrator licenses are issued upon application filed on a form provided by the board of educational examiners and upon completion of the background check requirements set forth in rule 282—13.1(272).

18.1(2) Temporary permits. ~~The executive director may issue a temporary permit to an applicant for any type of license, certification, or authorization issued by the board, after receipt of a fully completed application; determination that the applicant meets all applicable prerequisites for issuance of the license, certification, or authorization; and satisfactory evaluation of the Iowa criminal history background check. The temporary permit shall serve as evidence of the applicant’s authorization to hold a position in Iowa schools, pending the satisfactory completion of the national criminal history background check. The temporary permit shall expire upon issuance of the requested license, certification, or authorization or 90 days from the date of issuance of the permit, whichever occurs first, unless the temporary permit is extended upon a finding of good cause by the executive director.~~ The executive director may issue a temporary permit to an applicant for any type of license, certification, or authorization issued by the board, after receipt of a fully completed application; determination that the applicant meets all applicable prerequisites for issuance of the license, certification, or authorization; and satisfactory evaluation of the Iowa criminal history background check. The temporary permit shall serve as evidence of the applicant’s authorization to hold a position in Iowa schools, pending the satisfactory completion of the national criminal history background check. The temporary permit shall expire upon issuance of the requested license, certification, or authorization or 90 days from the date of issuance of the permit, whichever occurs first, unless the temporary permit is extended upon a finding of good cause by the executive director.

ITEM 2. Amend subrule 18.4(4) as follows:

18.4(4) Specific requirements for an initial administrator license for applicants who have completed a professional service endorsement. An initial administrator license valid for one year may be issued to an applicant who:

- a. Is the holder of an Iowa professional service license; and
- b. Has three years of experience in an educational setting in the professional service endorsement area or has six years of professional service and administrative experience provided that at least two years are professional service experience; and
- c. Has completed a state-approved PK-12 principal and PK-12 supervisor of special education program (see subrule 18.9(1)); and
- d. Is assuming a position as a PK-12 principal and PK-12 supervisor of special education (see subrule 18.9(1)) for the first time or has one year of out-of-state or nonpublic administrative experience; and
- e. Has completed the required coursework in human relations, cultural competency, diverse learners and reading instruction set forth in 281—subrules 79.15(2) and 79.15(3); and
- f. Has completed the professional education core in 281—paragraphs 79.15(5) “b” to “k”; and
- g. Has completed an evaluator approval program.

ITEM 3. Amend rule 282—18.8(272) as follows:

282—18.8(272) Specific requirements for a Class B license. A nonrenewable Class B license valid for two years may be issued to an individual under the following conditions:

18.8(1) Endorsement in progress. The individual has a valid Iowa teaching license but is seeking to obtain an administrator endorsement. A Class B license may be issued if requested by an employer and the individual seeking this endorsement has completed at least 75 percent of the requirements leading to completion of all requirements for this endorsement.

18.8(2) Experience requirement.

a. *Principal endorsement.* For the principal endorsement, ~~three years of teaching experience must have been met before application for the Class B license~~ the applicant must meet the experience requirement set forth in subparagraph 18.9(1) “c”(1).

b. *Superintendent endorsement.* For the superintendent endorsement, ~~three years of teaching experience and three years as a building principal or other PK-12 districtwide or intermediate agency experience are acceptable for becoming a superintendent, and must have been met before application for the Class B license~~ the applicant must meet the experience requirement set forth in subrule 18.10(3).

18.8(3) Request for exception. Rescinded IAB 2/23/11, effective 3/30/11.

ITEM 4. Amend rule 282—18.9(272) as follows:

282—18.9(272) Area and grade levels of administrator endorsements.

18.9(1) PK-12 principal and PK-12 supervisor of special education.

a. and b. No change.

c. *Other.*

(1) The applicant must have had three years of teaching experience at the early childhood through grade twelve level while holding a valid license or have had six years of teaching and administrative experience while holding a valid license, provided that at least two years are teaching experience.

(2) Graduates from out-of-state institutions who are seeking initial Iowa licensure and the PK-12 principal and PK-12 supervisor of special education endorsement must meet the coursework requirements for the standard an Iowa teaching license in addition to the experience requirements.

18.9(2) PK-8 principal—out-of-state applicants. ~~This endorsement is only for applicants from out-of-state institutions.~~

a. *Authorization.* The holder of this endorsement is authorized to serve as a principal of programs serving children from birth through grade eight.

b. *Program requirements.*

- (1) Degree—master's.
- (2) Content: Completion of a sequence of courses and experiences which may have been a part of, or in addition to, the degree requirements.
1. Knowledge of early childhood, elementary, and early adolescent level administration, supervision, and evaluation.
 2. Knowledge and skill related to early childhood, elementary, and early adolescent level curriculum development.
 3. Knowledge of child growth and development from birth through early adolescence and developmentally appropriate strategies and practices of early childhood, elementary, and early adolescence, to include an observation practicum.
 4. Knowledge of family support systems, factors which place families at risk, child care issues, and home-school-community relationships and interactions designed to promote parent education, family involvement, and interagency collaboration.
 5. Knowledge of school law and legislative and public policy issues affecting children and families.
 6. Planned field experiences in early childhood and elementary or early adolescent school administration.
 7. Completion of evaluator training component.
 8. Competencies: Completion of a sequence of courses and experiences which may have been a part of, or in addition to, the degree requirements. A school administrator is an educational leader who promotes the success of all students by accomplishing the following competencies.
 - Facilitates the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community.
 - Advocates, nurtures, and sustains a school culture and instructional program conducive to student learning and staff professional growth.
 - Ensures management of the organization, operations, and resources for a safe, efficient, and effective learning environment.
 - Collaborates with families and community members, responds to diverse community interests and needs, and mobilizes community resources.
 - Acts with integrity, fairness, and in an ethical manner.
 - Understands, responds to, and influences the larger political, social, economic, legal, and cultural context.
- e. Other.* The applicant must have had three years of teaching experience at the early childhood through grade eight level while holding a valid license.
- 18.9(3) 5-12 principal—out-of-state applicants.** This endorsement is only for applicants from out-of-state institutions.
- a. Authorization.* The holder of this endorsement is authorized to serve as a principal in grades five through twelve.
 - b. Program requirements.*
 - (1) Degree—master's.
 - (2) Content: Completion of a sequence of courses and experiences which may have been a part of, or in addition to, the degree requirements.
 1. Knowledge of early adolescent and secondary level administration, supervision, and evaluation.
 2. Knowledge and skill related to early adolescent and secondary level curriculum development.
 3. Knowledge of human growth and development from early adolescence through early adulthood, to include an observation practicum.
 4. Knowledge of family support systems, factors which place families at risk, and home-school-community relationships and interactions designed to promote parent education, family involvement, and interagency collaboration.
 5. Knowledge of school law and legislative and public policy issues affecting children and families.
 6. Planned field experiences in early adolescence or secondary school administration.

7. ~~Completion of evaluator training component.~~
8. ~~Competencies: Completion of a sequence of courses and experiences which may have been a part of, or in addition to, the degree requirements. A school administrator is an educational leader who promotes the success of all students by accomplishing the following competencies.~~
- ~~• Facilitates the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community.~~
 - ~~• Advocates, nurtures, and sustains a school culture and instructional program conducive to student learning and staff professional growth.~~
 - ~~• Ensures management of the organization, operations, and resources for a safe, efficient, and effective learning environment.~~
 - ~~• Collaborates with families and community members, responds to diverse community interests and needs, and mobilizes community resources.~~
 - ~~• Acts with integrity, fairness, and in an ethical manner.~~
 - ~~• Understands, responds to, and influences the larger political, social, economic, legal, and cultural context.~~
- ~~e. *Other.* The applicant must have had three years of teaching experience at the secondary level (5-12) while holding a valid license.~~

ITEM 5. Amend subrule 18.11(2) as follows:

18.11(2) Program requirements.

- a. to c. No change.
- d. *Experience.* An applicant must have ~~three years of administrative experience as a PK-12 principal or PK-12 supervisor of special education~~ meet the experience requirement set forth in 18.10(3).
- e. No change.

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EDITOR'S NOTE: For replacement pages for IAC, see IAC Supplement 7/20/16.